

BAPCHILD PARISH COUNCIL

Minutes of the Annual General Meeting 15th May 2007

The Annual General Meeting of the Bapchild Parish Council was held at the Village Hall on Tuesday 15th May 2007 at 7.30p.m.

Present: Mr A Hudson (Chairman), Mrs L Trott (Vice Chair), Mr A Smith, Mr R Bush, Mrs Culver, Mr Cooke and Mrs Kingsley.

Minutes of the meeting held on 27th March 2007 previously distributed with the agenda were signed as a true record.

Election of Chairman: It was proposed by Mr Cooke and seconded by Mrs Culver and Mr Smith that Mr Hudson be re-elected Chairman for the ensuing year. This was agreed.

Election of Vice-Chairman: It was proposed by Mr Cooke and seconded by Mrs Culver and Mr Smith that Mrs Trott be re-elected Vice-Chairman for the ensuing year. This was agreed.

Parish Council Elections. The Clerk produced the Notice received from Swale Borough Council stating the results of the uncontested election.

Members completed a Declaration of Acceptance of Office, Declaration of Election Expenses and Register of Members Interests.

Standards Board for England – New Code of Conduct. The Clerk tabled the recently published new code of conduct. The Clerk explained with regard to inclusion of paragraph 12(2). It was agreed to adopt the code of conduct and to include paragraph 12(2).

Matters Arising From Previous Minutes:

Common Land Registration: The Clerk reported no further progress had been made.

Open Space, Panteney Lane: The Clerk referred to correspondence between Mr and Derek Wyatt and Swale Borough Council. The Chairman reported on his meeting with the complainant and also the approved minutes, which minutes the Members had agreed for the Parish Council to contribute towards a scheme of improvement with Swale Borough Council.

The Clerk reported that he had spoken to Alan Morolio, Swale Borough Council, and that a scheme would be put forward in the Autumn for various improvements.

Mr Bush requested that two matters be brought to the attention of Swale Borough Council, 1. wooden bollards surrounding parts of the open space, School Lane, should be replaced where they had rotten, and 2. that the depression in the open space in School Lane be reported to Swale Borough Council as this was getting worse.

Damaged Street Nameplates: The clerk reported that Swale Borough Council had ordered two nameplates; "Doubleday Drive" and "Wihtrud Road".

"Bapchild" sign missing: The clerk had reported this matter.

Date of Parish Clean-up Saturday 2 June 2007. Members noted this date and the Chairman agreed to help

Planning Matters:

Other:

Stables behind Fox & Goose. The Chairman reported that he had emailed Swale Borough Council planning department requesting a conclusion on this application. The Clerk also reported on his discussions with Mr Bessant, Head of Development Services Swale Borough Council, and that he had agreed with the Chairman and had promised to look into the delay.

Swale Borough Council, Local Plan -
The Chairman reported that the Local Plan meetings had now been completed and that it would be September or October 2007 before the Planning Inspector would report.

Applications:

No adverse observations were recorded on the following applications:

47 School Lane –
49 School Lane –

Planning Decisions by Planning Authority:

13 School Lane – Porch Canopy & single storey extension - refused
200 Canterbury Road – Two storey rear & side extension - granted

Accounts:

Parish Council Grants Scheme. The Clerk reported that the Parish Council had been informed that the amount of grant allocation for 2007/08 was £1,670. Members noted the reduction from previous years.

To receive the Annual Accounts for the year ending 31/03/07. The Clerk produced the accounts for the year ending 31st March 2007 and gave explanations to a number of questions as necessary. It was agreed that the accounts be signed by the Chairman and Clerk.

Receive Statement of Internal Control 2006/07, review the effectiveness of the system of internal control and review of internal audit
. The Clerk produced the Statement of Internal Control for the year ending 31st March 2007 and gave explanations as necessary. The Statement was agreed and the Chairman and Clerk signed it. Members agreed that the effectiveness of internal control was adequate and that the internal audit arrangements were satisfactory.

It was agreed to draw the following cheques:

Bapchild & Tonge Village Hall - Parish Council Grant Scheme	£2,000.00
Swale Borough Council – ground maintenance	£1,521.40
Allianze Cornhill – Annual premium	£441.19

Correspondence – It was agreed to note the following correspondence:

Kent Assn. Of Parish Councils -

Parish News No's 323

Swale Area Committee – Minutes 05/03/07

Swale Borough Council –

Revenue & Capital Budgets 2007/08

Funding Advice

Kent County Council -

Kent and Minerals Development Framework

Heritage Conservation Team

Kent Parish Website Agreement Renewal. It was agreed to sign this renewal.

Local Council Review – May '07

Clerks & Councils Direct - March '07

Any other business:

Mrs Culver reported that the play areas behind the School had not been properly maintained, particularly the newly planted areas and the footpath edge. Mrs Culver will report this to Swale Borough Council.

Mrs Kingsley reported that there were bats in her property.

Mr Bush thanks the Chairman and Clerk for their efforts over the last year.

Mrs Culver reported that the lengthsman system of reporting and liasing on street repairs had been replaced. The clerk had not received any information regarding this but would process complaints in the usual manor and report back as necessary.

The date of the next meeting was set for Tuesday 11th September 2007 at 19.30hrs.

There being no further business the Chairman closed the meeting at 21.10hrs.

Chairman
Date