

BAPCHILD PARISH COUNCIL

Minutes of the Meeting held 19th September

A meeting of the Bapchild Parish Council was held at the Village Hall on Thursday 19th September 2019 at 7.30pm

Present: Cllr L Trott (Chairman) Cllr R Bush (Vice-Chairman), Cllr C Culver, Cllr M Pape, Cllr M Larking Mrs E Cruise (Clerk)

Apologies: Cllr M Juliens, Cllr M Palmer

In attendance: Cllr Monique Bonney, Apologies received KCllr Andrew Bowles

Public Participation: There was no public participation.

New Parish Council Member: Cllr Mik Larking (newly co-opted member) was welcomed by members.

3.1 Signing of Minutes:

The Minutes of the Annual Meeting held on Thursday 16th May 2019 together with the Minutes from the Annual Assembly of Parishioners also held on Thursday 16th May 2019 were agreed by all Members as a true record and signed by the Chairman.

4.0 Matters Arising from the Previous Minutes:

4.1 Stones Farm – Approval of Reserved Matters – Members await the date of the forthcoming Planning Committee Meeting to be held possibly 3rd October (but likely to be 10th October). The Parish Council will be notified in advance to enable them to register to speak at the meeting but will be limited to 3 minutes. The following points were discussed with Cllr Bonney:

(i) The Swanstree Avenue junction (KCC have now pooled developer funds from other schemes) because they are not doing the original scheme proposed but we do not have any details of the new scheme.

(ii) The Section 106 did not include any provision for the NHS and the Commissioning Group didn't apply for any funding at outline stage. The nearest local GP surgery has closed and will not re-open. Swale CCG have since applied for £518,400 funding from the developer.

(iii) Homes England are providing funding outside of the Section 106 Agreement for Affordable Housing over and above the 30% figure included in the Section 106 document (hence Hyde Homes 69% affordable). They are known as "Non-Section 106" affordable homes.

(iv) Consider the design elements of the development, the unadopted estate roads, the air quality – vehicle movements. The scheme is substantially different from that presented at the approved outline stage – one example being the road which leads to Lansdowne School pick up and drop off point.

(v) Look at the design of the houses and compare with the latest drawings on the portal.

(vi) Use of local materials (particularly locally sourced bricks) and the percentages to be used; also the possibility of an Apprenticeship scheme.

4.2 Update reference Caravan rear 39 The Street – has been removed from the conservation area (7th August 2019).

4.3 PROW at the Tonge entrance is still partially obscured by a concrete slab. It is possible to walk around the slab, but that doesn't offer accessibility to all users. A question was raised over the potential closure or diversion of the PROWs, but Cllr Bush confirmed Mr Ellis (KCC Footpaths Officer) had confirmed there were no applications to close or divert them. Cllr Pape also mentioned residents

reported having difficulty using the PROW across Stones Farm as it hadn't been maintained and was very overgrown. Cllr Bush advised photographing the area and it can be reported using the KCC online form, also attaching the photographic evidence.

5.0 Highway Matters:

5.1 – Amenity Areas – the Clerk had been emailed by SBC Greenspaces Manager Graeme Tuff who confirmed the two trees which were badly damaged in the August storm and removed were on the planting list for replacements this season, but not specifically scheduled to date.

Action: Clerk to follow up before next Meeting.

5.2 – Lighting Matters – (ongoing project update) - the Clerk reported the lighting column in School Lane opposite no 71 had been replaced during the summer months and a Purchase Order has been issued to KCC Highways for the lighting column to be re-sited and replaced outside no 10 St Laurence Close (part funded by resident to enable new driveway and dropped kerb to be installed).

5.3 Horse Chestnut Trees School Lane – The 28 day polite notice has expired and the KCC Enforcement Team have issued a notice week commencing 3rd September and after 28 days if no action has been taken by the tree owners the trees will be further examined on the 29th day and works will be carried out to cut back any branches overhanging the public highway.

Action: Clerk to follow up after 29th day.

6.0 Planning Matters

6.1 18/506635/FULL Office Hempstead Farm – has been refused. (This was the application to remove the condition attached about Kent Cherries only).

6.2 19/500607/FULL and 19/500606/SUB 42-44 The Street – following the clearance of the site, nothing has happened to date. The Clerk reported there are a number of conditions attached to the planning permission for this site (see SBC Planning Portal).

6.3 19/504027/FULL 196 Canterbury Road ME10 4J – comments due date set for 25/9/2019. No comments from Members.

7.0 Fernfield Homes – 8 Houses Site

7.1 Despite being offered the opportunity to name the site, and the amount of work involved in choosing a name synonymous with the area, the Clerk confirmed unfortunately our chosen name (Gascoyne Gardens) plus all other names we suggested were rejected and the developer's chosen name of Thornhill Gardens has been granted.

7.2 A resident raised an issue with the large spoil heap of excavated material originating from this site as it is currently being unloaded onto farmland which is adjacent to the site boundary. Members agreed this needs reporting urgently via SBC Enforcement team (George Mynehan).

Action: Clerk to report ASAP – 20th September 2019

8.0 Bus Service

8.1 Prior to the meeting, Cllr Larking had reported the recent changes/reduction to the Bus Service from the village affecting residents. KCC have adjusted the timetable for the 333 and the 334 which does affect residents travelling to and from Faversham and Maidstone. Members discussed this reduction also having further impact upon future residents of Stones Farm, especially since the Hybrid Planning Permission Travel Plan (which included bus timetables) was dated 2014.

9.0 Speeding Panteny Lane

9.1 – The Clerk reported a resident had emailed with concerns about the speeding traffic using Panteny Lane and asked if anything can be done to reduce the speed. This has been made worse by the increase in traffic movements from cars avoiding the congestion on the A2 and travelling via Rodmersham Village. Members discussed making an enquiry with KCC Highways on whether anything can be done to improve this.

10.0 Updates on Data Protection and the Village Website

10.1 – The Clerk updated Members further (via KALC guidance) on the changes in legislation introduced last year in respect of The Public Sector Bodies (Websites and Applications) Accessibility Regulations and those of GDPR. As our village website has been running for several years the date for meeting compliancy is 22nd September 2020 – to meet compliancy requirements the web content needs to be more accessible to people with disabilities.

Action: Clerk to contact Andy Hudson for compliancy advice.

11.0 Bank Reconciliation

The Clerk tabled the monthly finance reports for August and September, together with a balance to date and these were approved by Members and signed by the Chairman. The Clerk reported a further security update has been introduced. Before any online payment is made, a request is emailed by the Clerk for approval from the Chairman and Vice-Chairman, and after a payment has been made, the Clerk emails a copy of the bank statement to the Chairman and Vice-Chairman as confirmation of the payment and to show the balance on the account (for security purposes). As signatories, the Chairman and Vice-Chairman also have access to the on-line banking system. The Risk Assessment will be amended to reflect this update in security arrangements.

Action: Clerk to add an appendix to the Risk Assessment.

11.1 Cheques/Online payments already made

11.2 15/08/2019 EDF 1-31 July – monthly street lighting DD £160.78

11.3 27/08/2019 Clerk Salary August 2019 £384.30

11.4 05/09/2019 Streetlights – invoice for repair £198.30

11.5 16/09/2019 - EDF 1-31 August – monthly street lighting DD £160.78

11.1.1 Cheques/online payments due:

11.1.2 CPRE Annual Subscription – renewal due end of September £36.00 approved by Members for the Clerk to renew

Action: Clerk to renew CPRE membership

11.1.3 27/09/2019 Clerk Salary September 2019 £384.30 – approved by Members

11.2 Income Due:

11.2.1 SBC - Second part of Precept £6,062.50 and Lighting Grant £1,085 due around 24th September 2019

12.0 Five Parishes Update

12.1 Cllr Bonney confirmed the current acting Chair is to be elected at the next meeting of the Five Parishes Group.

13.0 Any Other Business

13.1 An invitation was issued by Cllr Bonney for members to attend an Air Quality Meeting which has been arranged in October with Professor Peckham at the University of Kent.

Action – Clerk to confirm date, time and venue for members.

13.2 The next Meeting had been scheduled for Thursday 21st November. A discussion was held around moving future meetings to an alternative evening. Members agreed Tuesdays would work for everyone, and it was confirmed the Antony Room would be available for Tuesday evenings too.

13.3 – Cllr Larking has been trying to arrange a meeting or telephone call with Ryan Atherton, our PCSO but has so far been unsuccessful. The Clerk to forward contact details and request possible dates/times. The Clerk has posted details of the forthcoming PCSO surgeries on the village website, and the noticeboard.

Action: Clerk to email Ryan Atherton further contact details and inform Cllr Larking.

13.4 Litter Pick – Cllr Larking has arranged the Autumn Community Litter Pick for Sunday 13th October 2019 meet at Bapchild Village Hall Car Park, 9.30 am.

14.0 Date of Next Meeting: Tuesday 26th November 2019

There being no further business, the meeting was drawn to a close at 21.55 p.m.

Signed: _____

Date:

Chairman, Bapchild Parish Council