

BAPCHILD PARISH COUNCIL

Minutes of the Meeting held 20th September 2018

A meeting of the Bapchild Parish Council was held at the Village Hall on Thursday 20th September at 7.30pm

Present: Mrs L Trott (Chairman) Mrs C Culver, Mr M Juliens, Mr M Palmer, Mrs M Pape, Mr D Akhurst Mrs E Cruise (Clerk)

Apologies: Mr R Bush (Vice-Chairman) Cllr A Bowles, Cllr M Bonney

In attendance: Apologies received

Public Participation: There was no public participation.

3.1 Signing of Minutes:

The Minutes of the Annual Meeting held on Thursday 24th May 2018 together with the Minutes from the Annual Assembly of Parishioners also held on Thursday 24th May 2018 were agreed by all Members as a true record and signed by the Chairman.

Matters Arising from previous Minutes:

4.1 Morris Court Farm 18/501300/REM 8 houses (Fernfield Homes) – The Reserved matters have been approved and the permitted felling of some of the trees to provide access to the site has now taken place. There has been no construction to date.

4.2.1 Stones Farm – the application for the reserved matters remains to be submitted. Preliminary matters such as archaeological digs and wildlife mitigation issues are currently being carried out. The two public rights of way on the site have been temporarily closed (for 6 months) whilst this work is taking place. The transport assessment ref traffic volumes is still on-going (since 18th June 2018). An area for contractor car parking has been provided on site whilst work is being carried out.

4.3.1 SGN – repairs have been completed reference the re-seeding of part of the amenity area (used by SGN when they were undertaking the gas main replacement).

5.1 The re-levelling of the sunken amenity area, tree stump works, and the dead tree remain outstanding and Cllr Bush will be chasing this up further.

Action: Cllr Bush to follow up

5.2 The Clerk will update the inventory and UMS certificate with UKPN Unmetered Supplies Co-ordinator for the lighting columns throughout the village – there are now 4 LED lanterns (3 x replacement columns and 1 x replacement lantern). It was agreed to prioritise the replacement of any remaining concrete columns. Members approved the next concrete column to be replaced would be outside Rossetti House (School Lane) as advised by our lighting Contractor. Approved by Cllr Culver and seconded by Cllr Juliens. There are enough funds to provide a replacement LED lantern to one of the existing steel columns – the remaining column in Ashtead Drive was suggested as this would mean Ashtead Drive would be complete with LED columns – approved by all members.

Action: Clerk to update certificate and inventory list with UKPN and obtain a quote from KCC for a replacement column.

6.1 The Horse Chestnut trees in School Lane remain untouched – there has been no response from the owners and correspondence has been returned to the Asset Enforcement Officer at KCC. Therefore, acting on advice from their legal department, enforcement action is now in progress.

Planning Matters update:

7.1.1 Bapchild School – to date there has been no further development, though matters are thought to be progressing further within the next couple of weeks in respect of the new classrooms being installed.

7.2.1 The boundary trees bordering the PROW between Doubleday Drive and Morris Court Close have been cut back by Bapchild School Caretaker/Groundsman on the public side of the footpath and the branches removed which were shrouding the lighting column.

7.3.1 Planning Application 18/504521/FULL 30 The Street – there were no objections from Members.

7.4.1 Planning Application 18/504421/FULL 1 Wihtrud Road – there were no objections from Members.

8.1 Five Parishes update – Cllr Bonney is attending a local Development Panel Meeting taking place this evening.

9.1 The Clerk reported on the bank reconciliation documents which were circulated to all Members, together with monthly reports from May, June, July and August and these were signed off by the Chairman. The following cheques/online payments had been approved for payment and drawn:

9.2.1 5/6/2018 McCabe Ford Williams £240.00 (Annual Payroll Processing and returns)

9.2.2 5/6/2018 Lionel Robbins Auditor £75.00 (annual internal audit)

9.2.3 5/6/2018 Came & Co Insurance £450.28 (annual insurance policy)

9.2.4 15/06/2018 EDF (May) £176.42

9.2.5 21/6/2018 Hudson Berkley £19.44 (Clerk Email Address)

9.2.6 22/6/2018 Streetlights Invoices 9523 9654 £452.56

9.2.7 25/6/2018 Clerk Salary (June) £308.17

9.2.8 29/6/2018 KCC Invoice lighting columns £2446.07 (Replaced in Ashted Drive)

9.2.9 16/7/2018 EDF (June) £79.76

9.2.10 25/7/2018 Clerk Salary (July) £308.17

9.2.11 15/08/2018 EDF (July) £176.42

9.2.12 28/08/2018 Clerk Salary (Aug) £308.17

9.2.13 29/08/2018 Streetlights Maintenance Inv. 2(of 4) £335.26

The following payments were approved by Members – it was agreed and approved to continue with the CPRE annual subscription.

9.3 Cheques/online payments due:

9.3.1 17/09/2018 EDF (Aug) £176.42

9.3.2 28/09/2018 Clerk Salary (Sept) £308.17

9.3.3 CPRE Annual Subscription £36.00

Action: Clerk to renew CPRE Subscription.

10.1 Any Other Business

10.1.1 Further to the Parish Council's response to the Landscape Designation Review documents. There was a Landscape Designation Review Meeting held at Swale House on 18th September, which was attended by Cllr Trott. This is an area which is still under review currently i.e. which designations stand and which are changing in respect of landscapes around Swale and the separation of settlements.

10.1.2 Defibrillators – Cllr Pape discussed with Members where the nearest defibrillators are situated, and Kent Ambulance Service had been approached together with Kent Fire & Rescue to enquire about whether these items are donated. Further investigation locally found some are not available for public use 24 hours a day. It was suggested that the village hall might be a suitable location, and this was passed to the Village Hall Management Committee for their further investigation and discussion.

10.1.3 Perry's large advertising hoarding. Members noted a huge advertising display screen had been installed on the forecourt of Perry's Vauxhall Dealership, The Street. The Clerk confirmed as this could be in breach of advertising regulations it has been reported to the Enforcement Officer, SBC for further investigation/advice and follow up.

Action: Clerk to follow up by contact with the Enforcement Officer.

10.1.4 Caravan sited on land to the rear of 39 The Street – this caravan was installed as a temporary arrangement by the owners of 39 The Street and was originally scheduled for removal by the end of June. This is also being monitored by the Enforcement Officer.

Action: Clerk to follow up by contact with the Enforcement Officer.

10.1.5 Destruction of old computer – Further to previous discussion concerning the safest way to dispose of the obsolete laptop. Our former Clerk, Mr Gordon Stone, had been in contact with a company called Homeshred UK and, with prior approval, arranged for it to be collected and destroyed for a total cost of £15.00.

10.1.6 Cllr Culver reported that the green amenity area between Doubleday Drive and Morris Court Close has some large over-grown shrub beds which appear to have been missed off the maintenance programme. These will be reported to Swale Borough Council for attention/hard pruning.

Action: To be reported to Alan Marolia and his team SBC

10.1.7 The Clerk circulated to all Members suggested dates for the next 5 meetings to follow on from our next meeting on 22nd November 2018.

Suggested Dates:

17th January 2019

21st March 2019

23rd May 2019 – (Annual Meeting followed by Annual Assembly of Parishioners)

19th September 2019

21st November 2019

11.1 Date of next meeting: 22nd November 2018

The meeting was drawn to a close at 8.35 p.m.

Date:

Signed: